

“Global Education and Research Center for Bio-Environmental Chemistry”

2010 Application Guidelines of Global COE International Internship

Short-term (90 days or less) Program for Students from Overseas

Purposes of the Program

The International Internship Program is designed to promote international student exchange by accommodating overseas students at Osaka University Graduate School. Specifically, this program, by receiving doctoral students from overseas research institutions on a short-term basis (90 days or less) for joint research projects, provides opportunities for both Japanese and overseas students to become internationally minded researchers. The program also facilitates joint research projects between researchers at the University and from abroad, thereby forming a worldwide network of researchers and promoting the establishment of overseas research centers.

Suitable Applicants

1. **Doctoral (or soon-to-be doctoral) students** whose application has been recommended by a relevant Global COE program member.
2. **Doctoral (or soon-to-be doctoral) students** who have graduated from a university in an English-speaking country or have a suitable level of English proficiency.
3. **Doctoral (or soon-to-be doctoral) students** who have practical English communication skills for the internship program and can contribute to development of the program as internationally-minded researchers.

Application Documents

Applicants are requested to prepare the following documents in English and send all documents as e-mail attachments to a relevant Global COE program member of Osaka University Graduate School. Applicants are requested to send signed documents by postal mail.

1. A set of application documents (specified forms must be used.) [Application Form](#)
2. Letter of recommendation from the applicant’s current mentor at their research institution.

Application Guidelines

1. Length of internship:

Successful applicants are required to return home within the academic year 2010 (by March 31, 2011) after a short-term internship, except in special cases, when they are permitted to stay over 90 days but within the budget limit.

*Note that a visa is required for a stay over 90 days.

2. Administrative procedures:

Successful applicants must complete all procedures required by the graduate school they will join for their internship as an overseas invited research fellow. Regarding required documents and

formats, which differ according to the graduate school, department and division, successful applicants will later be provided with relevant information. In the meanwhile, students wishing to apply for accommodation at Osaka University International House are required to do so in parallel.

3. Expenses granted:

Successful applicants will receive the following expenses in Japanese yen immediately after arriving in Japan, according to conditions, including length of internship and accommodations.

Travel expenses: **Discounted economy class ticket**

Living expenses: Up to approximately **6,500 yen/day** will be paid as accommodation expenses (This amount may be adjusted based on accommodation location and length of stay.)

4. Number of students to be accepted: Approximately 10 in the year

5. Applications: Will be accepted continually (Screenings will be made only after the following four closing dates)

February 19, 2010 (1st screening)

May, 6, 2010 (2nd screening)

August 1, 2010 (3rd screening)

November, 1, 2010 (4th screening)

*Further recruitments and screening dates will be determined depending on status of applications.

6. Applicants are requested to **submit their application documents to a relevant Global COE program member**, and the Global COE program member will then e-mail the documents in the PDF format under the title '**GCOE Internship (Student from Overseas)**' to the **Global COE Office** at the address: gcoe-sec@mls.eng.osaka-u.ac.jp

Applicant Screening

Applications will be screened by Global COE Internship Applicant Screening WG established under the Program Leader.

Post-internship Responsibilities

1. **Submission of a report associated with a joint research conducted through the program within one month after completing the internship.** *Participants' report will be included in a formal report to the Government and will be posted on the program's website, in a program's newsletter.*
2. Because the International Internship Program requires students to achieve joint research results, participants are encouraged to present a research paper as soon as possible.

General Notes

Applicants must openly exchange information and communicate well with their possible mentors at Osaka University Graduate School, and understand the following points.

1. No change of the return date will be allowed after airfare has been paid to you upon arrival.

2. Receipts for airfare, accommodations, and any fees such as transportation spent in Japan must not be disposed of but kept on file. (In some cases, Global COE may need to reimburse such costs after returning to your country.)
3. Before arriving in Japan, adequate insurance is required after consulting with a mentor at Osaka University (see below point 5). Before coming to Osaka University on the short-term student internship, students must ensure all necessary procedures are followed at their research institutions.
4. Applicants have to discuss about the research plan they will work on in Japan in detail on applying to this program. The research plan that students will work on at their mentor's research laboratory must be reviewed together by the student and his/her host mentor.
5. The insurance must be effective during the student's entire stay in Japan. Purchase of the insurance must be arranged by the student him/herself or by the host mentor.

Global COE Program

“Global Education and Research Center for Bio-Environmental Chemistry” ([URL](#))

Program Director: Prof. Shunichi Fukuzumi

(Department of Material and Life Science, Graduate School of Engineering)

<Global COE Internship Applicant Screening WG>

Chairman: Prof. Kazushi Mashima

(Department of Materials Engineering Science, Graduate School of Engineering Science)

Vice Chairman: Prof. Nobuaki Kambe

(Division of Applied Chemistry, Graduate School of Engineering)

<Contact>

Global COE Administration Office (Suita Campus)

E-mail: gcoe-sec@mls.eng.osaka-u.ac.jp

Tel: +816-6879-7805

